



To: Selected Members of the SESAR  
Joint Undertaking

Brussels, 21 December 2018  
SJU-18 D/831

**Subject:** Call for Expression of Interest Ref. SJU/LC/136-CEI, addressed to the SESAR Joint Undertaking Selected Members, for the selection of Members for the provision of seconded staff for 3 profiles: "ATM SYSTEM EXPERT", "SENIOR STAKEHOLDER RELATIONS EXPERT" and "PERFORMANCE EXPERT"

In order to perform its activities, the SESAR Joint Undertaking (SJU) needs highly qualified staff with the necessary expertise in its domains of activities. Therefore and in accordance with Article 8 of its Statutes and its Administrative Board Decision ADB(D)07-2017 adopted on 31st May 2017, the SJU intends to launch a selection of Members for the provision of seconded staff for the 3 following profiles:

- **ATM SYSTEM EXPERT**
- **SENIOR STAKEHOLDER RELATIONS EXPERT**
- **PERFORMANCE EXPERT**

In this respect, the SJU is pleased to invite its Selected Members<sup>1</sup> to express their interest in seconding members of their staff to the SJU by **1 March 2019**<sup>2</sup>.

You will find enclosed as Annex II to this letter the call for expression of interest, setting forth applicable requirements, terms and conditions and describing selection process, applicable for the selection of Members under the present call.

The expressions of interest must be submitted sent to the following e-mail address: [CEI@sesarju.eu](mailto:CEI@sesarju.eu) (size: max 5MB).

Each expression of interest shall include per profile:

- A signed presentation letter from the SJU Selected Member proposing the secondment;
- A Curriculum Vitae (CV) in the Europass format of the proposed seconded staff (available on the following website: <http://europass.cedefop.europa.eu>);
- A duly completed and signed declaration of honour with regard to the eligibility criteria (cfr Annex III);
- A copy of the relevant documentation justifying the experience and demonstrating the eligibility to the secondment.

<sup>1</sup> I.e. entities selected as per SJU's Administrative Board Decision ADB(D)02-2016 of 9 March 2017 and who have signed the SJU Membership Agreement Ref. SJU/LC/307-CTR, including EUROCONTROL.

<sup>2</sup> Secondments shall depend on the budgetary situation of the SJU at the time of the secondment.

founding members



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I would like to draw your attention to the strict respect of the indicated deadline. Only exceptionally, expressions of interest arriving up to maximum 10 calendar days after the deadline maybe taken into consideration, if accompanied by an appropriate justification.

The outcome of the call for expression of interested shall be communicated latest by 1 April 2019.

However, please note that this call for expression of interest is in no way binding to the SJU. A commitment will come about only when a secondment agreement with the SJU selected Member has been signed.

Until a secondment agreement is signed, the SJU may decide not to select any expert for secondment or to cancel the call, without the Selected Members being entitled to claim any compensation.

The full documentation concerning this call for expression of interests will be published on SESAR Joint Undertaking website as soon as possible.

Yours faithfully,

Florian GUILLERMET  
Executive Director  
*[signed]*

P. A.   
**José Antonio  
CALVO FRESNO**  
Chief Administration Affairs

- Encl. ANNEX I: Administrative Board Decision ADB(D)07-2017  
ANNEX II: Call for Expression of Interest Ref. SJU/LC/136-CEI, addressed to the SESAR Joint Undertaking Selected Members, for the establishment of a reserve list of candidates for the position of "ATM Expert"  
ANNEX III: Declaration of honour with regard to the eligibility criteria  
ANNEX IV: S2020\_Secondment agreement template